



5935, chemin de la Côte-de-Liesse
Saint-Laurent (Québec) H4T 1C3

Montreal, June 20, 2025

Dear Parents / Legal Guardians,

The summer sun is beginning to show its face... and we're starting to feel the end of the school year approaching.

Here's some information to bring our annual loop full circle.

REPORT CARD

Your child's final report card for the 2024-2025 school year (including Step 3 results) will be available on the School [Portal](#) between June 30 and July 2, by clicking on "report card". Whether your child is in primary or secondary school, **we strongly encourage you to review the report card with your child** and discuss the year's achievements and areas for improvement for the following year. These are the notes that pay off the most! Successes are not always reflected in a numerical result. So it's important to raise them too. They are real.

MEQ TRANSCRIPT OF ACADEMIC RECORD: SECONDARY 4 AND 5 STUDENTS

The Ministère de l'Éducation invites Secondary 4 and 5 students to create their online account on the Educational Record portal.

To do so, they must go to [Online Educational Record – Portal](#) and click on "Create an account". **They will need their file number and permanent code.** Some students may contact you if they don't have access to this information, which appears on their COBA Portal profile on the home page.

A few important points:

1- When creating their account, **students must use their own e-mail address** and not the e-mail address of a parent or the school (xxx@pedago.vanguardquebec.qc.ca).

2- This account must be created as quickly as possible. Thus, **as of July 7, 2025, it will be able to:**

- Consult your results online.
- Request, if necessary, a revision of the correction of certain ministerial tests.

Requesting a grade revision - a few clarifications:

- The revision request *can lead to a lower, higher or identical grade*.
- This process takes time; the Ministry will respond directly to the student via their online account.

SUMMER COURSES (HIGH SCHOOL STUDENTS)

If your child obtains a grade between 50% and 59% in the summary (mainly in "basic" subjects), you will receive an e-mail between **June 30 and July 2** informing you of the strong recommendation to enroll your child in summer school. It is therefore important that you check your e-mail regularly during this period. You are responsible for registering your child for summer school, and can do so at any school *recognized by the Ministry of Education*. You are therefore under no obligation to register at Vanguard, but it's important not to go straight ahead, and to understand that an unsuccessful course can sometimes result in having to repeat a level. So be sure to read any communication you receive.

If you do not receive any communication during this period, it means that your child does not need to attend summer school or does not meet the eligibility criteria.

Information on registration, costs and services (some courses will not be offered at Vanguard this summer) can already be found on our website in the [Student Services/Summer Courses](#) section.

INDIVIDUALIZED INTERVENTION PLAN (IEP) 2024-2025

The latest revision of your child's intervention plan will be e-mailed to you by the secretariat of his or her sector no later than Monday, July 7, 2025.

EDUCATIONAL SERVICES AGREEMENT 2025-2026 (Re-registration)

You've already received the link to register your child for the next school year. However, if your contact details change over the summer, don't forget to confirm any changes to your contact details (postal address, e-mail address, etc.) by sending an e-mail to your child's school secretary.

SCHOOL EQUIPMENT LIST 2025-2026

- PRIMARY-SECONDARY: Order by July 20 to benefit from lump-sum delivery charges (delivery to school for primary and home delivery for secondary). You can also go directly to the [SESCO](#) website and select École Vanguard. All material lists are available there. Their online store with available materials will open on July 3.
- PRIMARY: *a list of additional school supplies is available on the portal under "My school"*. We suggest this supplier, but you can download the lists and purchase the materials from the supplier of your choice. And don't hesitate to recycle some of the materials you've used this year: take a look at www.lesacdecote.com **for used items**. Recycling saves a lot of money and is a great way to help our planet!

INFORMATION FOR THE START OF THE 2025-2026 SCHOOL YEAR (ON OUR PORTAL AND WEBSITE) starting Wednesday, August 25, 2025:

- **OPUS Card:** Go to the School [Portal](#) and click on the "Opus Card Request" tab. *Please note that this service is currently unavailable and will be restored on August 1.*
- **School transport:** on the School [Portal](#), section "MY school / Information / Back to school / School transport"
- **Dress code 2025-2026** on the School [Portal](#), section "MY school / Information / Back to school / Dress code"
- **School calendar 2025-2026:** on the School [Portal](#), section "MY school / Information / Back to school/Calendar"
- **Code de vie 2025-2026:** on the School [Portal](#), section "MY school / Information / Back to school / Code de vie."

BACK TO SCHOOL 2025-2026

Your child's sector principal will contact you to provide you with the relevant back-to-school information. Make a note of your child's return dates:

- **August 28:** Cycle 1 (**English and French**) (Grade 7 and 8, Découverte Class) 8 a.m. to 11:30 a.m.
- **August 29:** Primary and Secondary Cycle 2 (**English and French**) (Grade 9, 10, 11 and Interval) 8 a.m. to 11:30 a.m.

Work planned for the school - Summer 2025

We wish to inform you that window sill repairs will take place at the school from **June 25 to August 22, 2025.**

This work will require the use of machinery on site. Rest assured that all necessary measures will be put in place to ensure the **safety of students, visitors and staff** during this period.

FURTHER INFORMATION

If you feel you are missing any information, please do not hesitate to contact your child's secretary:

PRIMARY:	secretariatprimaire@vanguardquebec.qc.ca
SECONDARY CYCLE 1 FRANCOPHONE (Secondary 1, 2 and Découverte)	secretariatcycle1@vanguardquebec.qc.ca
SECONDARY CYCLE 2 FRANCOPHONE (Secondary 3, 4, 5 and Interval)	secretariatcycle2@vanguardquebec.qc.ca

Finally, we'd like to take this opportunity to remind you of the new law in effect at Vanguard, as in all Quebec schools, prohibiting the use of cell phones and other electronic devices on school property, including during recess and lunch hours, as of the start of the 2025 school year. For educational purposes, a teacher may authorize a student to use an electronic device, but any other use will be prohibited as of the start of the school year.

Let's all practice leaving our cell phones and electronic devices behind a little more this summer. Let's play outside, let's take advantage of all the [free activities in and around Montreal](#), let's have movie nights, let's cook, let's play, let's garden as a family... Let's fill up on sunshine and spend some quality time with them... Our young people need good role models. We all need to be "present"! That's the best way to help them become strong, caring human beings... and good role models in their own right!

A great summer to all! Best wishes for continuity to all those who are leaving our community, and we look forward to seeing all those who will be with us again next school year!

Annie Lamarre
Director General

Andréanne Chagnon
Elementary Principal

Karine Alarie
Principal, Cycle 1 French secondary

Bénédicte Chénard-Poirier
Principal, Cycle 2 French secondary

Andrea Harding
Principal, Eng. Secondary

cc: **Sophie Lavoie, Primary Secretary**
Sylva Ammoun, secretary of the 1st cycle of the French secondary school
France Latour, French Secondary Cycle 2 Secretary
Paula Ketega Skyers, English secondary school secretary